

February 21, 2018 Solano Subbasin GSA Collaborative
 1-3pm | SID Office | 810 Vaca Valley Parkway, Suite 203 | Vacaville 95688

Attendance

	Cary Keaten, Solano Irrigation District	x	Curtis Paxten, City of Vacaville		Erik Ringelberg, ND GSA, The Freshwater Trust
x	Vicki Kretsinger Grabert, Luhdorff & Scalmanini	x	Becky Rittenberg- The Freshwater Trust	X	Rodney Fricke, GEI Consultants, representing Sacramento County
X	Chris Lee, Solano GSA	X	Justen Cole - City of Vacaville		Chris Thomas, The Freshwater Trust
	Nick Watterson, Luhdorff & Scalmanini		Roland Sanford - Solano County Water Agency	X	Paul Fuschlin, Solano Irrigation District sub for Cary Keaten
X	Bonnie Robison - City of Vacaville	X	Kerry Schmitz, Sacramento County	x	Nick Osman, The Freshwater Trust

Ag Innovations: Joseph McIntyre and Suzannah Sosman

Agenda

1. Introductions
2. Open House Planning & Update
3. Outreach Update on Underrepresented Communities
4. LSCE Update on GSP
5. GSA Updates
6. Working Agreements Revisions
7. Future Agenda Items
8. Next Meeting-March 19th 11:00-1:00-Lunch Provided

Meeting Highlights

1. Ag Innovations gave a planning update on the three Open House events to be held in April. We reviewed the objectives, topics, and flow of the event in the [draft agenda](#) as well as the printed resources the Collaborative would like to present at the events.
2. Becky Rittenberg, The Freshwater Trust, offered a [presentation](#) on The Freshwater Trust's assessment of and outreach to underrepresented communities within the Solano Subbasin. The Freshwater Trust is focusing their efforts on outreach, education and holding focus groups and briefings with specific community populations to then inform the GSP development.

3. Luhdorff & Scalmanini gave a [GSP Status Update](#) for their work in GSP development in January and February 2019. Primary work areas in January and February include development of outreach materials and a preliminary water budget.
4. We began discussing the remaining questions within the current revised working agreements but quickly decided that the Collaborative should move straight into drafting an MOU for GSA board approval. We discussed questions for consideration in drafting the MOU and proposed the best process for drafting an MOU. We agreed that Chris Lee's attorney will draft an initial MOU skeleton to bring back to the group to review section by section.

Action Items

#	Activity	Who	When
1	Send Chris your in kind hours on the project until this point for grant reporting	SID GSA, Sacramento GSA and NDGSA	ASAP
2	Compile postcard mailing list within the NDGSA	TFT	2/26/19
3	Compile postcard mailing list within Sacramento County	Kerry Schmitz	2/26
4	Decide whom from LSCE will be presenting at Open Houses and inform Joseph	Vicki	Before March 19 Collaborative Mtg
5	Email Joseph with any additional suggestions or corrections to the Open House agenda	All	Before March 19 Collaborative Mtg
6	Create online mapping resource that would allow stakeholders to enter their address and connect to their GSA	Bonnie	
7	Revise and finalize 1 pager handout for Open Houses	Rodney, LSCE, Chris	Before March 19 Collaborative mtg
8	Forward any GSP communications with stakeholders to Ag Innovations for tracking	All	Ongoing
9	Create database for tracking GSA communications with stakeholders	Ag Innovations	
10	Continue drafting a communications outreach plan for the GSP	Ag Innovations and TFT	
11	Send Cosumnes Subbasin communications plan to LSCE and Ag Innovations	Kerry Schmitz	
12	Re-Incorporate Cary Keaton's comments into Joseph's latest working agreements revised version and send to all Collaborative members	Ag Innovations	Before March 19 Collaborative Mtg